




### Quickstart Guide:

1. Touch the screen to activate it. Once the panel is active, touch ‘*Press here to begin.*’
2. Select a source (*PC, Laptop, Doc Cam, DVD/VCR, etc.*).
3. Select a desired projection display (*Left, Center, and/or Right Projector*).  
\* Controls for each source, if available, will appear in the center of the touch screen.

### Source/Input Selection:

The buttons to the left and right of the touch screen control which source is being sent to the projectors. Specific instructions for each source are listed below:

- **Computer Projection**
  - For the in-room PC, press the *PC* button. For Laptop use, connect the video & audio cables (located on the top/right side of the podium) and press the *Laptop* button. If necessary, switch the laptop output to mirror displays (usually *Fn + F8*).
  - On the touch panel, select the destination for the projection (*Left, Center, and/or Right*).

- **DVD/VCR/Blu-ray**
  - Press the *DVD/VCR* or *Blu-ray* button located to the left of the touch screen.
  - On the touch panel, select the destination for the projection (*Left, Center, and/or Right*).
  - Control the DVD, VCR and Blu-ray player using the touch panel controls (*Play, Stop, etc.*).
- **Document Camera**
  - Turn on the Document Camera by pressing the power button  located at the top of the camera.
  - Press the *Document Camera* button located on the left side of the touch screen.
  - On the touch panel, select the destination for the projection (*Left, Center, and/or Right*).
  - The document camera is controlled by the panel located on the end of the swing arm, near the lens.
- **SMART Display**
  - There are three SMART Display (*A, B, and/or C*) in the room. Press the button that corresponds to the SMART Display you want to use.
  - On the touch panel, select the destination for the projection (*Left, Center, and/or Right*).

### Volume Controls

There are separate controls for microphone volume and program audio volume.

- Microphone volume is controlled by the touch controls on the right, under the heading ‘*Mic Vol*’.
- Program audio is controlled by the knob located under the Extron logo.

### Help Button

- Press the ‘*Help*’ button for multimedia emergencies.

### System Shutdown

- Press the ‘*System Off*’ button to turn off the projectors.
- Confirm that the system should be shut down by pressing ‘*Yes*’ on the touch screen.